

The January Term held on 3rd day of January 2011

The County Commission convened at 9:00 a.m., pursuant to adjournment December 28, 2010 Present Dan Colbert-Presiding Commissioner, Jim Mayes-Associate Commissioner District 1, Matt Bass-Associate Commissioner District 2, Rick Wilcockson-County Clerk, Kimberly Ingersoll-Chief Deputy County Clerk, Deanna Colbert- Auditor, the following proceedings were had:

Citizens present: John Hunt

The previous meeting minutes were approved as presented.

The meeting protocol was distributed from Presiding Commissioner Dan Colbert.

Reports:

**Highway Department**-Bruce Wallace Highway Department Foreman, and Don Lilley, Assistant Foreman

- Reported the high lift will be needed to repair Davis Bridge pilings.
- Bruce addressed the situation of needing new key card systems of the fuel pumps. The goal of the key card system is to ensure proper tracking of fuel usage between the highway department and the sheriff's department.
- Commissioner Jim Mayes made the motion to move \$128,000 from Road and Bridge fund back into the General Fund and to not take the 3% Administration fee allowed by statute. Commissioner Matt Bass seconded the motion and the motion passed.

**Special Services**-Kelly Hardcastle

- Website update- he has applied through Ameren Partners in Progress Program for \$1000 in funding to assist with costs. He will be working with all county offices for input so the site become uniform.
- Lincoln County Economic Development Corporation has two vacancies, he will put an ad in paper for résumés. Terms expire in 2013.
- Looking into setting up 501C6 for any private donations made to LCEDCorp, to keep private money separate from IDA funding.
- Airport meeting will be Tuesday, January 4, 2011.

**County Prosecutor**-Leah Askey and George Gundy

- Duties of the prosecutor were clarified for the Commission.
- Clerk's office to keep inventory of equipment and furnishings.
- All correspondence is to go directly to Leah.
- Permission was asked to purchase new sliding shelving units. Commission will need to discuss this issue and get back to Leah by the end of the day.

**911 Communications**-Margie Harrell

- Issue on New Year's Eve with computer room heat, made some of the systems crash. Sam Clary is going to investigate the problem and try to fix it with a vent in the ceiling.
- They are short one dispatcher, but will wait until 2011 budget is passed to start advertising for a new hire.
- 911 Communications board meeting is the 2<sup>nd</sup> Wednesday at 7 p.m. in complex 2 building.

**Maintenance**-Sam Clary, Randy Siebert, Allan Watkins

- Supply purchases approved by unanimous consent.
- New door has been ordered for Commissioner's Hearing Chamber.
- Flag stands to be purchased to replace those taken from Justice Center, Randy will look into cost.
- Bidding for supplies needs to take place and all paperwork that goes with the bids needs to be kept to show due diligence in obtaining the information and given to the auditor.
- New fence has been installed on the roof at jail.
- Randy suggested the courthouse look into service agreement with Nortel for phones. It is approximately \$2000, but covers everything.

**New Business**

- Auditor Deanna Colbert is to be security officer for Incode System.
- Rick Wilcockson to work on updating the personnel policy handbook and add some security issue concerns, i.e. leaving computers open while away.
- Tyler Technology service agreement to be reviewed
- Commissioner Matt Bass made the motion that the Commission has no objection to the Prosecutor proceeding with the bidding and purchase and install shelving, cubicles and other necessities for the operation of the office. Commissioner Jim Mayes 2<sup>nd</sup> the motion, motion carried.

**Open Floor/Public Comments**

No public was present.

The Commission discussed ways to save money on the phone bill. The County Clerk is going to look into other options and speak with a representative from Centurytel about phone bill.

The Commission is going to start inspecting county property as part of their ministerial duties on Tuesday's in the afternoon.

There being no other business to come before the county commission at this time, the meeting thereupon was adjourned until Tuesday, January 4, 2011

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Presiding Commissioner

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Associate Commissioner District 1

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Associate Commissioner District 2