

THE OCTOBER TERM HELD ON 6th DAY OF DECEMBER 2011

The County Commission convened at 9:08 a.m., pursuant to adjournment on December 5, 2011. Present: Dan Colbert-Presiding Commissioner, Jim Mayes – Associate Commissioner District 1, Matt Bass-Associate Commissioner District 2, Crystal Hall-County Clerk, the following proceedings were held:

Invocation given by Kelly Hardcastle.

Auditor, Deanna Dickmeyer

- Deanna reported when reviewing the Collector’s 2011 Merchant License Reconciliation Report, that it appears that CERF funds were inadvertently kept by the county instead of being distributed to the CERF program. Commissioner Bass made a motion that we transfer the \$4,173.51 out of general revenue to the treasurer to pay CERF to rectify the error with the merchant’s license. Commissioner Mayes seconded the motion. The ayes carried the motion.
- Discussed Grants needing to be listed separate for accounting and tracking reasons.
- Deanna suggested that the account for property tax of the Elsberry Special Road District be transferred out of general revenue budget and moved to the treasurer’s distribution funds. Commissioner Mayes made a motion to establish Elsberry Special Road District property tax as a separate fund in the treasurer’s distribution funds. Commissioner Bass seconded the motion. The ayes carried the motion.
- Discussed the purchase order requisition policy, and the current levels of compliance.

New Business

- Opening of Cleaning Bids. Two bids were opened for the cleaning of the Courthouse, Complex 2, and the Justice Center. The bids are scheduled to be awarded on December 20, 2011.

Ministerial Activities/Road and County Property Inspection:

Roads Inspected: Quarry, Rinaman, Mary Jo, S. Millwood, Eversmeyer, Silex, S. Millcreek, Silex Elevator, Bunker Hill, Rev Cox, Old Auburn, Auburn Church, Phelps Lane.

Reconvene at 4:25 p.m.

- The minutes from December 5th and December 6th have been reviewed. Commissioner Matt Bass made the motion to approve the minutes as presented; Commissioner Jim Mayes seconded the motion. The ayes carried the motion.

There being no other business before the County Commission at this time, the meeting thereupon was adjourned until Monday, December 12, 2011 at 9:00 a.m.

Daniel H. Colbert
Presiding Commissioner

Jim Mayes
Associate Commissioner District I

Matt Bass
Associate Commissioner District II